

IDAHO BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063

Minutes of 6/5/2020

THIS IS A DRAFT DOCUMENT THAT HAS NOT BEEN APPROVED BY THE BOARD

BOARD MEMBERS PRESENT: Joshua R Thompson - Chair
Mary E Leonard
Amanda Scott
Zendi F Meharry

BOARD MEMBERS ABSENT: John H Williams

DIVISION STAFF: Susan Buxton, Division Administrator
Dawn Hall, Deputy Division Administrator
Julie Eavenson, Licensing Group Manager
Lori Peel, Investigative Unit Manager
Nicholas Krema, General Counsel
Rob McQuade, Legal Counsel
Greg Floyd, Financial Unit Manager
Lizzie Kukla, Board Specialist

OTHERS PRESENT: Kris Ellis, Idaho Health Care Association
Tami Perkins, Idaho Health Care Association

The meeting was called to order at 9:00 AM MDT by Joshua R Thompson.

APPROVAL OF MINUTES

Ms. Leonard made a motion to approve the minutes of January 17, 2020 and February 10, 2020. Ms. Scott Seconded the motion. Motion carried.

FINANCIAL REPORT

Mr. Floyd gave the financial report, which indicated that the Board had a cash balance of \$30,305.64 as of April 30, 2020.

DIVISION BUSINESS

The Board reviewed the To Do List and no action was taken.

BOARD BUSINESS

Ms. Ellis commented that members of the Idaho Healthcare Association are concerned about completing continuing education (CE) credits due to the restrictions placed upon licensees due to Covid-19.

Ms. Eavenson referred to rule 200.04, which provides for a waiver for licensees for reasons of individual hardship at the sole discretion of the Board. Licensees who would like to seek a CE waiver should contact the Board specialist.

Ms. Leonard made a motion to authorize the chair or vice chair to review requests for a CE hardship waiver between meetings and grant a waiver, if appropriate. Ms. Scott seconded the motion. Motion carried.

CORRESPONDENCE

The Board reviewed correspondence from the Idaho Hospital Association (IHA) regarding the cancelation of the annual Idaho Hospital Association Conference. IHA will no longer be submitting the CE Course Application for the conference courses to be printed in their brochure as indicated earlier in the year.

CE COURSES

Ms. Leonard made a motion to table the following CE courses for approval pending receipt of additional information in order to comply with Rule 200.01. This rule requires that CE Courses be sponsored by an accredited university or college, state or national health related association and/or approved by the National Continuing Education Review Service:

SPECIAL NEEDS PLANNING
IDAHO ESTATE PLANNING

PLANNING FOR BLENDED FAMILIES
IDAHO ESTATE PLANNING

MEDICAID AND LONG TERM PLANNING
IDAHO ESTATE PLANNING

Ms. Scott seconded the motion. Motion carried.

EXECUTIVE SESSION

Ms. Leonard made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. Ms. Scott seconded the motion. The vote was: Mr. Thompson, aye; Ms. Leonard, aye; and Ms. Scott, aye. Motion carried.

Ms. Leonard made a motion to come out of executive session. Ms. Scott seconded the motion. Motion carried.

APPLICATIONS

Ms. Leonard made a motion to approve the following for licensure:

SHARON ANN TRUDEAU	NHA 1275
SUSAN THI PHAN	NHA 1299

Ms. Scott seconded the motion. Motion carried.

Ms. Leonard made a motion to approve the following for examination:

901168295
901171004

Ms. Scott seconded the motion. Motion carried.

Ms. Leonard made a motion to approve the following for the Nursing Home Administrator in Training Program:

901174248
901174434
901174547

Ms. Scott seconded the motion. Motion carried.

Ms. Leonard made a motion to approve the following NHAIT Reports as approved for:

901166535 – Report 1
901166396 – Report 1
901168295 – Report 2
901171004 – Report 1
901171004 – Report 2

Ms. Scott seconded the motion. Motion carried.

NEXT MEETING was scheduled for July 24, 2020 at 9:00 AM MDT.

ADJOURNMENT

Ms. Scott made a motion to adjourn the meeting at 10:00 AM MDT. Ms. Leonard seconded the motion. Motion carried.

Joshua R Thompson, Chair